

## Curriculum Committee Meeting

September 25, 2019

4.2.1

**Attendees:** Jaclyn Savolainen, Matthew Van Wormer, Joe Phelan, Marvin Kreps, Jackie Raccuia

The meeting began with a discussion of topics that will be addressed during upcoming Curriculum Committee meetings. At the next meeting, there will be a briefing on the summer curriculum projects that the teachers worked on this past summer. Information regarding projects developed by the teachers will be presented.

The second topic for the next meeting will be the Student Achievement Overview in accordance with the federal Every Student Succeeds Act. Data from this year's State assessments is beginning to be collected and sorted by the State Education Department. Currently, the 3-8 ELA and math scores have been received. There will be a complete Board report regarding the district's performance on the standardized tests sometime in the Fall, to be scheduled.

The majority of this meeting's discussion centered around the new *Health Curriculum* that was completed this past summer. The Health Curriculum has not been updated since 2009. The District hired a consultant, Elizabeth Mastro, to facilitate the writing of the new document. Work on the curriculum began in the summer of 2018, through the 2018-2019 school year, and then through the summer of 2019.

This is a working document and may change as the lessons are taught and evaluated. The new Health Curriculum is a shift to a more holistic approach. The goal is to obtain functional knowledge that the students can retain and utilize to make healthy and appropriate decisions without the use of explicit videos and "scare tactics." The content of the curriculum follows the new NYS standards, along with new standards for mental health. The curriculum includes group discussion, videos, worksheets, special lecturers, and projects. All videos will be viewed and approved in advance by Dr. Davenport and Mr. Kreps.

This current document will be reviewed by the Curriculum Committee at their October meeting, and the final copy will be presented for Board approval shortly thereafter.

### Topics for future meetings:

- Offering Earth Science as an 8<sup>th</sup> Grade option - Will meet with BMS/RHS school principals to examine the history of Earth Science class offerings in the Middle School;
- Exploring students' school work/life balance. Attempting to determine ways to reduce stress and bolster social-emotional wellness;
- Homework – Investigating means to have teacher team communication to balance students' workloads and tests; and
- Examining the possibility of infusing Latin lessons into the 10th grade English curriculum.

**Next meeting:** October 16 @ 5pm

Respectfully submitted by Jacqueline Raccuia

4.2.2

Personnel Committee Minutes - October 1, 2019

Present: Joe Phelan, Jackie Raccuia, Steve Jenkins, Tom Burnell, Diane Lyons

The Committee discussed the following:

- \* Potential restructuring at the business office.
- \* How the changes to minimum wage could affect the school district.
- \* Possible items for the upcoming RTA negotiations.

Next meeting: November 7th

Respectfully submitted by Diane Lyons

**Facilities Committee Minutes – October 1, 2019**

**Attendees:** Tom Burnell, Mark Fleischhauer, Joe Phelan, Elizabeth Raum, Jaclyn Savolainen, Sheldon Tieder

**Capital Project Updates****Roofing Bids**

We had broken the roofing project into two separate contracts – one for the foam work and the other for the asphalt shingles. The foam work has been completed but the shingle work didn't get awarded because the bids came in too high so we need to go back out to bid. There are very few companies who do asphalt shingles at the scale of this job (they're usually residential). We hope to get more bidders and lower estimates if we eliminate bid bonds as a requirement and instead withhold 10% retainage.

**Sitework Bids**

The sitework bids were opened Sept. 6. The opening bid came in high (without including the alternates) but the Palumbo Group feels it would still be within a manageable range of the contingency budget. The bidder needs to be qualified, which will hopefully happen soon so the board can approve the bid award and proceed with work in time to take advantage of current low bond rates.

**Work Completed**

By and large, the project is going well. The work that was planned for the summer in both buildings was completed in time for school to open and now there are just small items on the punch list.

The plumbing work done so far used up the contract allowances, and Sheldon anticipates needing a change order due to unexpected issues that came up during the work.

The committee asked Sheldon for a comparison of allowances (how much was set aside, how much has been used) for work done so far.

The window installer has been very good to work with although they have had problems with their supplier.

**Current and Upcoming Work**

Currently, cafeteria windows and doors are being installed in BMS, as are windows in one of the RHS corridors. Shades and blinds should be done next week. The ventilation fans should be going in within the next four weeks in BMS. Part of the generator work will happen over Thanksgiving break to be able to power the boilers if needed. Repainting of lockers at CLS will happen over Winter break. Sheldon will aim to get a block of work done over the four-day break around Veterans' Day. The grading by the loading dock near the district office will happen before winter, as will the railing repair on the ramp going up to the BMS cafeteria. CLS field work might get started in the Fall if the sitework bids get approved.

A decision needs to be made very soon about whether to go with the proposed new lockers in BMS/RHS or whether to refurbish the old lockers.

Sheldon will meet with the architect soon to go over the work that will happen next year to make sure we know what will be included so there won't be any surprises.

**Other Work**

High speed fiber cables were run between the closets in RHS through the E-Rate project, not the capital project.

**Next meeting:** October 31, 5:00 pm

Respectfully submitted by Jaclyn Savolainen

4.2.4

## LRP Minutes

Wednesday, October 2, 2019; 5:07 PM

Present: Joe Phelan, Tom Burnell, Diane Lyons, Jaclyn Savolainen, Steve Jenkins

The Committee discussed the format for the April LRP Report. The report will contain some background information from the recent Audit report, Rhinebeck demographics, enrollment trends, tax cap implications, building utilization, and economies of scale limitations.

The report will layout the next 3-5 years for the district borrowing the innovation and reallocation of resources from the CAC. It will be broken out by year describing the changes to Structure, Staffing, Facilities, Extracurricular Activities, Athletics, etc.

The final report is dependent on the structure report that Joe and the administrators are working on. They have met since the August Retreat, on September and are meeting again Oct 19. Joe will present their findings at the next LRP meeting. The final detailed restructure recommendation, including financials, is due in December. This report will then be the basis for the LRP report detailing the following 3-5 years.

Joe will ask Steve Jensen to create a Google shared drive for us to start loading files/data for the report.

Some enrollment data:

- Next year, the last large CLS 5th grade (90 children) will enter the Middle school. Then the numbers drop off again.
- Total enrollment of 958 children as of BEDS day this year.
- 2025-26 middle school goes to 200 students
- 2021-22 two grades in middle school could go to 3 sections

Next Meetings: Nov 1, 4:45 pm, Nov 13 @ 4:45 pm

Respectfully submitted by Steve Jenkins